



Board of Trustees Meeting Minutes
Tuesday, 20 June 2023
via Zoom

Approved

Attendees:

Board Members: Jean Polmateer, Dorothy Bosteder, Arlene Joy Christiansen, Paul Roof, Sharon Wolf, Rev. Denese Schellink, Shelley Lish (attended at 4:58 pm)

Staff observing: Craig Palm, Monica McDowell-Elvig (except during operations report)

Guests observing: Cathy Lane, Linda Hillesheim

Meeting called to order: 4:36 pm PST by Jean.

Agenda: Dorothy asked for 3 items to be added to agenda: Non-Religious Grant Form, revised Tithing Policy and Special Board 2023 May Meeting Minutes; Joy moved to accept agenda as amended with second by Sharon; passed unanimously, Shelley absent during vote.

Minutes: Joy moved, Jean seconded, to approve the regular board minutes from the May 16, 2023 board meeting passed, Shelley absent during vote. Joy moved, Dorothy seconded to approve the Special board minutes from the May 20, 2023 meeting passed, with Rev. Denese and Sharon abstaining, Shelley absent during vote.

Reports: Full reports with meeting attachments provided for review prior to board meeting

Minister Report:

Compassionate Communication Practice class ending next month July on Friday, 14 July; no Wednesday classes; free to “guests” promo code upon required registration.

Leadership Development scheduled Wednesday, 21 June for Board only via Zoom.

Will work with Shelley to write new job description for part-time Youth & Family position.

New Quantum Living Process class to start on Wednesday, 23 August via Zoom from 4 pm – 6 pm PST.

Will work with Board on Sunday service dates to accommodate for ministerial candidates.

Will attend 2023 UWM Convention from 26 June – 30 June at Unity Village; will report and share workshops / lectures, including about fundraising.

Operations Report:

Monica celebrate 5 years anniversary on 24 June working at UoB.

Hospitality after Sunday services led by co-leaders Cathy Lane and Patty McClellan.

Holy Soles Hiking Group hike on 11 June, had 8 hikers.

Reviewed ongoing and possible new rentals.

Reiki Ministry going well with 11 Reiki practioners offering healing.

New teen AV volunteer Jaden added to AV Team.



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Treasurer Report:

With about \$18,000 in balance, not have a solid financial foundation.
Should have 3 months reserve instead of current one month.
Doing well with expense management, though running behind in offerings.
Rev. Denese to share fundraising ideas from UWM Convention; need to start Fundraising Committee and possibly work “community ask” with UoB anniversary.
UoB has tithed from offerings since 2023 January.
Paul suggested to use financial information from newsletter when doing Board Host.
Dorothy presented Non-Religious Grant Form for congregation usage.
Dorothy presented revised Tithing Policy to submit and work with Governance Committee .
Joy moved, Paul seconded to approve Financial Report passed.

Ministerial Recruitment:

Confirmed next steps after Board interviews for process for congregation involvement.
Discussed possible dates for candidates’ Sunday service guest speaking and workshop.
Jean formed new Offer / Negotiation Sub-committee with Shelley, Dorothy and Joy; Board ratified.

Committees:

Paul updated about Landscape Committee’s continuing work on labyrinth with area clearing and consulting with Dr. Mary Ellen Johnson; will complete the Non-Religious Grant Form.

**Regular Board Meeting adjourned at 6:07 pm PST, with staff and guests excused.
Closed Board Meeting started at 6:11 pm PST and adjourned at 7:14 pm PST.**

Decision from Closed Board Meeting:

Absent: SharonWolf
Board listened to member with request to share confidential input.

Next Board Meeting on Tuesday, 18 July, at 4:30 pm PST.

Submitted by: *Arlene Joy Christiansen*
Board Secretary