



Board of Trustees Meeting Minutes
Tuesday, 19 December 2023
via Zoom

Approved

Attendees:

Board of Trustees / BoT: Jean Polmateer, Arlene Joy Christiansen, Shelley Lish, Rev. Charles Perry, Dorothy Bosteder, Paul Roof

Board of Trustees absent: Sharon Wolf

Staff observing: Monica McDowell Elvig

Guests observing: Cathy Lane, Lisa Singer

Meeting called to order: 4:34 pm PST by Jean.

Consent Agenda and Minutes: Jean moved, Dorothy seconded, to approve Consent Agenda and BoT 2023 November Meeting Minutes – passed.

Reports: Full reports with meeting attachments provided for review prior to board meeting

Financial Review per Treasurer Dorothy:

- As of November, we are gratefully in the black for the first time in months, thanks in large part to Love Offerings exceeding budget by \$6,055 (some of which was Board gifts toward EOY match announced 11/4).
- YTD Income is lower than budgeted by \$36,086, comprised primarily of love offerings (\$15,707), education (\$9,972) and fundraising (\$8,328).
- YTD Rental income exceeds expectations by \$14,066, which partially offsets the lack of income identified in the budget as Grace/Potentiality (\$16,500).
- YTD Expense is lower than budgeted by \$47,875.
- YTD October vs YTD November numbers are: Gross Profit/Income: \$233,809/\$266,930
Total Expenses: \$240,499/\$262,277 and Net Income: **-\$7,208**/\$4,654
- As of November, we had \$30,904 in Operating account (netting out accounts payable), \$30,615 in Capital funds and \$15,913 in Prudent Reserve.
- Operating and Prudent Reserve funds total \$46,817, slightly over two month's expense (\$21,777 in Nov), still below goal of 3 months operating expenses in liquid accounts though much improved over recent months.
- In December, balances in the following funds will be moved to Operating: \$1,75242 Music Fund; \$1,458.69 New Minister (includes balance of \$2,000 gift not used for transitional salaries).

Stewardship Campaign Results: Rev Charles report 28 pledges received to date; not meet goal yet.

Ministry Operations Review:

2 music director candidates will return for Sunday services since 1st appearances were as superseders.

Jean moved, Rev Charles seconded, to install by best means 2 directional signages to the labyrinth with size no bigger than 2' x 18" – passed, with Dorothy abstaining.



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Board Operations Review:

Friday, 26 January 2024 at 5 pm – BoT dinner; restaurant suggestions welcome.

“Autopsy of a Deceased Church” book review begins 16 January at 4:30 pm; BoT meeting at 5:30 pm.

Sunday, 11 February after service – BoT write “thank you” cards to 2024 pledgers.

Committees:

Fundraising – Rickie Byers headliner for 1 June concert; more celebration events suggested for June.

Facilities – resurrect in January and write new charter, decide on lead.

Men’s Group donated / paid about \$260 for new motor for fountain.

New Items:

Youth & Family - Shelley and Rev Charles work together how to recruit more volunteers and brainstorm how to create event for re-opening; currently not enough volunteers so can only offer child care.

Regular Board Meeting adjourned at 6 pm PST.

Closed Board Meeting started 6:01 pm PST.

Decision from closed meeting:

Jean moved, Dorothy seconded – to accept Rev Charles’ 2 budgets of Austerity and Growth for 2024 with final decision, after further evaluations and receipt of more pledges, in 1st Quarter 2024 which budget to follow for remainder of 2024 – passed.

Closed Board Meeting adjourned at 6:40 pm PST.

Next Board Meeting on Tuesday, 16 January 2024 at 5:30 pm PST.

Submitted by: *Arlene Joy Christiansen*
Board Secretary