XX, October 2024

Dear (insert name here),

We’re reaching out to let you know that Unity of Bellevue’s Nominating Committee has started the annual process to recruit dedicated individuals for Board of Trustee service.

In March two Board members will complete their term and the Nomination Committee has been tasked with finding two new members who have leadership, vision, and direction. Please consider serving as a Board of Trustee member. This time of change and growth presents a unique opportunity for an incoming Board member to provide, in partnership with our new Senior Minister, wisdom and guidance as our future direction is shaped.

As you prayerfully consider this request, please know that your current Board of Trustees members seek members who are eager to join them in the following commitments:

* Always affirming the highest and best interests of Unity of Bellevue.
* Developing a strong, spirit-centered, relationship with church leadership and staff.
* Participating in regular and special board meetings, annual retreats, and board related membership and community meetings.
* Willingness to commit the time necessary for work outside of board meetings.
* Actively and respectfully participating in all board discussions.
* Regularly attending Unity of Bellevue Sunday services.

A more specific description of duties and responsibilities can be found in our Unity of Bellevue web site, under Board in the About Us tab.

The Nominating Committee consists of myself ([ken@mcclellanmail.com)](mailto:ken_mcClellan@outlook.com)) as committee chairperson, Sara Agassiz ([sagassiz@comcast.net](mailto:sagassiz@comcast.net)) as alternate chairperson, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_member at large (), and Board Representative \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(). Please contact any of us if you feel called to serve, would like to recommend someone else, or would like more information. A Board applications may be obtained from any Nominating Committee members or found on the Unity of Bellevue web site under the About Us tab, Board.

Thank you for prayerfully considering this call to service and, always, for your prayers, encouragement and support of Unity of Bellevue.

Blessings,

Ken McClellan

Nominating Committee Chairperson