



Board of Trustees Meeting Minutes
July 19, 2022
Via Zoom

Attendees:

Board Members: Dorothy Bosteder, Shelley Lish, Jean Polmateer, Paul Roof, Sharon Wolf, Joy Christiansen, Rev Denese Schellink

Staff Observing: Monica McDowell-Elvig (guest status after her report)

Guests Observing: None

Meeting called to Order at 4:30pm by Jean Polmateer.

Agenda Review: Input from community received via Board e-mail account briefly reviewed. There being no additions or changes, the Agenda was adopted as presented.

Approval of Minutes:

- A motion was made (Jean) and seconded (Joy) to approve the meeting minutes from June 20. Motion carried and minutes were adopted.
- A motion was made (Jean) and seconded (Joy) to approve the special session held June 30. Rev. Denese abstained. Motion carried and minutes were adopted.

Housekeeping

Board Retreat Day 2 – Sept 17, 9am-6pm

- Rainbow Lodge confirmed for September 17th. Please mark your calendars. Agenda, details forthcoming.

Board Host/Offering Steward

- Board Host/Offering Steward commitments are to be filled on a 5-to-6-week rotational basis so that all Board members are seen by congregation, right now you should be scheduling out through September in Breeze.
- Board Members are not to do both Presider (operations) and Board Host (board) roles on the same day. Board roles (Host and Offering Steward) take precedence over other podium based Operational volunteerism (Presider). If there is a need for Presider and you are already signed up for BH or OS, then you need to keep the Board role rather than fill the Presider role.

Newsletter – On Board

- Content contribution type/frequency:
 - 1x month – How to attend a Board Meeting
 - 1x month – Financial highlights
 - 2x month – Open for other topics (testimonials, spiritual practice life impacts, etc.)

Induction Ceremony

- Rev Denese will send a Doodle Poll to determine availability. Results will lead to scheduling this event.

Youth and Family Status

- Discussed re-opening in August and the need for volunteers.
- Paul announced that Saturday – August 6 is planned as a Playground Rework Weed/Paint Work Party.
- Jean led a discussion to determine appropriateness of having a Board member as a temporary Advisor to help Sabrina get the youth wing back up and running. Discussion was necessary as Board is not to conduct operational work. Rev. Denese advised that with Minister concurrence this could work and agreed to support the effort.

Board of Trustees Meeting Minutes
July 19, 2022
Via Zoom

Shelley agreed to be the Board Advisor for Youth programs until fully back up and running. Jean will coordinate with Sabrina, Rev. Denese, and Shelley.

Operations Report

Free Little Pantry/Library

- Youth Link changed financial process (UoB to submit list of construction supply requirements, they will purchase. Cost beyond the Youth Link funding limit would be borne by UoB).
- Stocking of both: Women Connect is stocking the pantry, Library will be non-purchased items.

Memorial Tiles

- Minimum purchase is 15 tiles = \$2600.
- This has potential of being a fundraiser. Suggested donation of \$600 for 12x12 tile and \$300 for 6x6 tile.
- Motion was made (Paul) and seconded by (Joy) to open this discussion to the congregation for input and identify level of interest. Motion carried. Monica will take the action to discuss with congregation through announcements. Jean to put on August Q&A.

Matching Funds

- Shall be used for non-religious items/events (e.g., dryer repair, labyrinth, etc.)

Income Opportunities

- Bellevue Minds – Unable to determine future interest in Youth Wing rental until the owner returns from India.
- Pre-school – Jean led discussion about how best to move forward. Board has already approved moving forward with Preschool quite some time ago. Jean stated it would be good to obtain congregational input as that had not been done prior to Board decision. Also, would be good to obtain a professional building inspector interpretation of the code to make sure nothing needs to be done in preparation. A teacher would need to be hired which would be an up-front expense. Jean to put on Q&A list.
- Potential marketing brochure - Paul connected with Unity of Lynnwood (Rev Richard) and showed a brochure they created to describe what they have to offer the congregants and community.

Ministers Report

- Sailing the 7Cs – message series began July 10
- Congregational visioning Session for new Minister – August 14
- Compassionate Communication Practice – 2nd & 4th Fridays – 4:00pm (Free)
- Leadership Development (Board and Key Leaders) – Monthly (ongoing July – December) via Zoom. First session August 2, 4:30-6:30pm, subsequent months TBD
- Quantum Living – August 4 – September 8 (Thursdays – 5:30-7:30 pm)
- Power of Focused Ministry – Rev Shad Groverland Director of UWM – September 3rd – at Unity of Lynnwood (Registration Deadline: August 30)
- I of the Storm – 7-week Spirit Group program starts October 2

COVID 19 Policy Review

- Each Board member expressed perspective of next steps. No change in policy at this time



Board of Trustees Meeting Minutes
July 19, 2022
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Committees

Ministerial Search Committee

- Paul reports committee activity is currently on hold. Committee looks forward to meeting with Rev Denese.

Committee Charter

- Jean provided a draft “UOB Committee & Team Charter” for Board review and asked Board members review before August meeting. Rev. Denese explained that a typical definition for committees and teams is that Committees are created through the Board, whereas Teams are created through the Minister.

Treasurer’s Report

- Dorothy presented the financial overview, sharing that budget to actual figures were not available. While income was under budget, strong expense management resulted in a positive net income.
Income: \$10,840.36 under budget
Expenses: \$23,351.36 under budget
Net Income: \$13, 569.48
- Discussed developing a policy for handling endowment gifts, the Stewardship/Fundraising Committee, and a few fundraising options (divine dining, recycling, memorial tiles). A decision was made to garner community input around a Divine Dining event.
- A motion was made (Joy) and seconded (Sharon) to accept the treasury report as presented. There being no further discussion, the motion carried. Rev. Denese abstained.

New Business

- Jean suggested that thank you notes be sent to those who are fulfilling pledges early.

Topics Parked for future discussion:

- Board web page
- Memorial Service for COVID
- Reiki offering
- How to best utilize religious science practitioners in UOB education events, etc. (plan to revisit at retreat Day 2)
- Gun violence safety for staff

REGULAR MEETING closed at 6:50pm and meeting observers were excused.

CLOSED SESSION convened at 6:50pm and closed at 7:01pm.

Closure:

Prayed/blessed monetary contributions and raised abundance consciousness for our center.
Praised and raised our beloved community in the name of abundance!

Adjourn: Meeting adjourned at 7:04pm

Next Board Meeting: Tuesday, August 16, 2022

Submitted by:
Sharon Wolf
Board Secretary