



Board of Trustees Meeting Minutes
Tuesday, 22 August 2023
via Zoom

Draft v1

Attendees:

Board of Trustees / BoT: Jean Polmateer, Shelley Lish, Dorothy Bosteder, Arlene Joy Christiansen, Paul Roof, Sharon Wolf, Rev. Denese Schellink

Staff observing: None

Guests observing: Lisa Singer

Meeting called to order: 4:33 pm PST by Jean.

Agenda: Jean moved, Joy seconded, to approve agenda - passed.

Community Input: member wrote email about adjusting sanctuary AV screen for better visual; BoT decided to defer to later date further discussion when minister hired.

Minutes: Jean moved, Shelley seconded, to approve 2023 July 18 BoT meeting minutes - passed.

Reports: Full reports with meeting attachments provided for review prior to board meeting

Minister Report:

Last Leadership Development scheduled for Tuesday, 12 September via Zoom at 4:30 pm PST;
Rev Charles invited to attend.

Quantum Living class start changed to Wednesday, 30 August via Zoom from 4 pm – 6 pm PST.

Sunday, 17 September service will include ceremony to hand-off from Rev Denese to Rev Charles.

Official last day as Transitional Consultant is Thursday, 21 September.

Operations Report:

Reiki blessings and Reiki Circle continuing.

Holy Soles Hike Group's next hike is after service on Sunday, 20 August.

Fire inspection outcome with no current repairs / upgrades; will need sprinkler tips replacement in about 3-4 years so Reserve Study needs review to update; BoT defer Reserve Study as agenda for Board Retreat.

Treasurer Report:

Holding on with about \$16,000 operating income.

Income down about \$24,000, mainly from deficit from love offerings and fundraising.

Rental income helping and managing expenses well.

Timing for any "community ask" getting too close to start of November Pledge Drive.

1st Fundraising Committee meeting set for Thursday, 7 September via Zoom.

July tithe discretionary made to Unity of Maui.

Dorothy moved, Jean seconded, to approve Financial Report - passed, Rev. Denese abstain.



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Ministerial Recruitment:

On Sunday, 27 August, Shelley with Rev Denese to publicly thank Ministerial Search Committee's work.
To review minister performance goals, set aside meeting dates of 1st Tuesday and 3rd Thursday.

Committees:

Dorothy suggested UoB member should be Lead for Fundraising Committee.

Paul report Landscape Committee continuing work on clearing labyrinth plus deciding what materials to use; will complete new Non-religious Grant application if more funds needed.

Jean moved, Joy seconded to approve Tithe Policy – passed.

Dorothy moved, Sharon seconded to approve Tithing Committee's 4th member-in-good-standing selected is rita Schwarting – passed.

Jean report Governance Committee will have Policy Manual for review to BoT about 1st week of September.

President's List:

Jean suggest possibility of Rainbow Lodge as retreat location if on 28 October, however 2 Board members will not be available at that date.

Suggest having "forum for open discussion" quarterly unless topic / decision need sooner; no decision.

New Items:

Lisa Singer to donate stone marker to commemorate 2023 August 6 Covid Remembrance Ceremony and place upon UoB grounds by trees with flying prayer flags; Jean moved, Sharon seconded – passed.

Board Meeting adjourned at 6:41 pm PST.

Next Board Meeting on Tuesday, 19 September, via Zoom at 4:30 pm PST.

Submitted by: *Arlene Joy Christiansen*
Board Secretary