



Board of Trustees Meeting Minutes
Tuesday, 18 April 2023
via Zoom

Approved

Attendees:

Board Members: Jean Polmateer, Shelley Lish, Dorothy Bosteder, Arlene Joy Christiansen, Paul Roof, Rev. Denese Schellink

Board Member absent: Sharon Wolf

Staff observing (except during operations report): Monica McDowell-Elvig

Guest observing: Cathy Lane

Meeting called to order: 4:32 pm PST by Jean.

Agenda: Shelley moved to approve agenda with no changes; motion passed.

Minutes: Motion, by Paul, to approve the board minutes from the March 21, 2023 board meeting passed, with Rev. Denese and Dorothy abstaining.

Reports: Full reports provided for review prior to board meeting

Minister Report:

New Member classes: Part 1 on Sunday, May 7, from 12:30 pm – 1:30 pm PST in Library;

Part 2 on Wednesday, May 17, from 6:30 pm - 8:30 pm PST via Zoom only;

Part 3 on Sunday, May 21, as New Member Dedication during service celebration.

Shelley continues to lead and support Youth & Family, as Sabrina is on leave again.

Quantum Living Process class to start weekly on Thursdays from May 11, to June 15, via Zoom from 5:30 pm – 7:30 pm PST.

Leadership Development scheduled for Wednesday, May 10, and Wednesday, June 14.

Sacred Listening Circle scheduled for Sunday, May 21, at 12 pm PST in the Library.

Compassionate Communication Practice held on 2nd Fridays at 4 pm PST and 3rd Wednesdays at 4:30 pm PST.

Sunday service message series “The Untethered Soul” concluded April 16.

New series “What’s IN the Way IS the Way” will start on Sunday, May 21, till Sunday, June 18.

Operations Report:

Souper Sunday scheduled for May 21.

1 Spirit Group collecting socks for local homeless shelters.

Jaime Sasse to lead Neighborhood Cleanup Walk celebrating Earth Day on April 23.

Facilities – Vic created new compost pile behind shed.

Holy Soles Hiking Group’s next hike on Saturday, May 6.

Annual May’s Women Celebration Brunch on Saturday, May 13, at 11 am PST in Friendship Room.



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Easter Lily fundraiser raised \$165.
Reviewed ongoing and new rentals.
Decided to research further how to utilize \$4662.50 non-religious grant.
Nate Gibbs will join AV team.
Monica and Board to further research which Zoom Room proposal best fit for need and budget.
Reiki I Workshop scheduled for Saturday, April 29, from 9 am – 4 pm PST in Library.

Treasurer Report:

Overall “holding our own” with managing expenses well, though donations / tithes trailing a bit.
About \$20K in operating account and quarterly net income of - \$5,147.
May need to go to congregation for “community ask” in about 2 – 3 months.
Need to discuss with congregation about volunteers and lead to reprise Fundraising Committee.
Motion, by Jean, to approve Financial Report; passed unanimously.

Ministerial Hire:

Paul reported that Minister Search Committee proceeding with initial interviews with 2 candidates.
First candidate interview was Monday, April 17; positive outcome resulting in start of reference check.
Second candidate interview scheduled on Thursday, April 20.

New Items:

Jean reminded Robert’s Rules, per UoB By-Laws, used for meetings; so Minutes to follow suit.
For May BoT meeting, Paul to offer recommendations about March Q&A community feedback.
Starting with May Board Meeting, Jean will review Board Host scheduling.
Jean awaiting from Rainbow Lodge for Board Retreat dates.

Follow-up Items:

Jean informed that Lisa Singer will be lead for Covid Memorial Service.
Revised Fundraising / Income Form proceeding with Joy to work with Monica for printing.

Regular Board Meeting adjourned at 6:15 pm PST, with staff and guest excused.

Closed Board Meeting started at 6:16 pm PST and adjourned at 7:27 pm PST.

Decision from Closed Board Meeting:

Since Rev. Denese’s current contract ends June 30, 2023, decision is to extend temporarily on month to month basis. Board will reevaluate Rev. Denese’s contract after interviewing all current ministerial candidates and outcomes determined. At the May Q&A, Jean will provide explanations and timelines.

Next Board Meeting on Tuesday, May 16, at 4:30 pm PST.

Submitted by: *Arlene Joy Christiansen*
Board Secretary