



Board of Trustees Meeting Minutes
Tuesday, 19 March 2024
Closed Session via Zoom

Draft2

Attendees:

Board of Trustees / BoT: Jean Polmateer, Rev. Charles Perry, Shelley Lish, Arlene Joy Christiansen, Paul Roof, Lisa Singer, Cathy Lane

Meeting called to order: 4:29 pm PST by Jean.

Welcome:

Jean welcomed Lisa and Cathy as the 2 new board members for 2024.

Jean reported Shelley is the Board Buddy.

Jean reminded rationale for fully closed BoT meeting: majority of time to elections of 2024 BoT officers and commentary of 2023 BoT performance.

Consent Agenda, Regular BoT and Annual Meeting Minutes:

Jean moved, Joy seconded: to approve regular 2024 February BoT meeting minutes – pass with Lisa abstain.

Jean moved, Joy seconded: to conditionally approve, prior to publishing, 2024 February Annual Meeting minutes with minor wording changes proposed by Cathy for clarity - pass.

Rev Charles moved, Shelley seconded: to approve Agenda – pass.

Reports: Full reports with meeting attachments provided for review prior to board meeting

Financial Review:

Previous Treasurer Dorothy Bosteder provided financial review prior to board meeting.

No questions asked during BoT meeting.

Ministry Operations Review:

Questions asked about potential new renter Montessori school; Jean reminded discussion with BoT before rental contract signing.

Committees:

Jean moved, Joy seconded, to disband Nomination Committee as their tasks are complete – pass.

Jean moved, Joy seconded, to disband Budget Committee as their task to create and choose 2024 budget is complete – pass.

Rev Charles moved, Jean seconded, that Rev Charles will ask Lorie Flatray to be the Tithing Committee's 2024 community representative; plus inform 2023 September community representative rita Schwarting of the rotation change – pass.



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New Items:

Jean reviewed BoT service commitment requirements, provided end of term reflection commentary and observations; then explained how voting works using parliamentary process.

BoT Officer Election

- Paul nominate Jean for President with Jean accepting – pass.
- Jean nominate Shelley for Vice President with Shelley accepting – pass.
- Joy nominate Lisa for Treasurer with Lisa accepting – pass.
- Shelley nominate Cathy for Secretary with Cathy accepting – pass.

BoT Retreat Scheduling

Jean to research for alternate venue, if Rainbow Lodge is not available on retreat dates.

Day 1 Retreat – Saturday, 22 June 2024

Day 2 Retreat - Saturday, 14 September 2024

Shelley volunteered for Historian assignment.

Jean and Shelley are primary writers for 2024 BoT Thank You cards; Joy continue to provide BoT cards.

BoT reminded to sign 2024 Code of Ethics statements by end of March.

Follow up Items:

Formal BoT “Pass” vote of New Member Onboarding Policy – record noted.


Self-assessment survey of BoT by congregation cadence – do every January; Jean to email possible dates for Special BoT Meeting to review and discuss 2023 survey results.

BoT dinner meeting – Friday, 5 April at 5 pm; dinner location vote via email.

Regular Board Meeting adjourned at 7:09 pm PST.

Next Board Meeting on Tuesday, 16 April 2024 at 4:30 pm PST.

Submitted by: *Arlene Joy Christiansen*
Board Secretary



Jean Polmateer

04/04/24
Date

Unity of Bellevue Board of Trustees President